M.L.E.P.O.A., Inc. Marcel Lake Estates 103 Lake Drive Dingmans Ferry, PA 18328

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**Current Resident** 

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# Marcel Lake Estates 2023 Annual Newsletter



Photo by Mark Brunt

Prepared by:

Frank Carrozza, President

Dick Hanel, V. President

Nickie Tolerico, Secretary/Social Rec.

Nancy Bernard, Treasurer

**Hector Flores: Pool Director** 

Gil Clark, Code Enforcement/Security

Joan Skillin, Environmental

Tom Schwenzer, Building/Co-Dam Director

# 2023/24 Proposed Capital Income/Expenses

| Projected Capital Budget         |              |
|----------------------------------|--------------|
| May 2023 through April 2024      |              |
|                                  |              |
| Projected Income - (Reserves )   | \$27,090.98  |
| Capital Improvement Fees-2023-24 | \$10,000.00  |
| 19/20 Surplus                    | \$30,735.25  |
| 20/21 Surplus                    | \$42,470.71  |
| 21/22 Surplus                    | \$45,134.84  |
| 21/22 Surplus                    | \$45,134.84  |
| 21/22 %/5 Transfer and Surplus   | \$45,134.81  |
| Estimated 22/23 Surplus          | \$90,134.72  |
|                                  |              |
|                                  | \$335,836.15 |

| Expenses  |              |
|---|--------------|
| Boat Launch on Renee/Boat Racks                 | \$4,885.00   |
| Bump Track Install                              | \$10,000.00  |
| Maintenance Building (Buildup) (Goal \$300,000) | \$150,000.00 |
| Playground by Pool(motion increase 10,000 4/21) | \$40,000.00  |
| New Mason Dump w/Plow & Spreader                | \$109,951.15 |
| Shed for Maintenance Vehicles                   | \$11,000.00  |
| Swing Set 2 Bay Bridgette                       | \$10,000.00  |
|   |              |
| Total   | \$335,836.15 |

Since we have many new residents, we are going to repeat a few notices from last years newsletter, which would help new as well as current residents of Marcel Lakes.

> **Presidents Letter** Lake and Dam (Fish Donation Form) **New Boat Rack/Fishing Rules Environmental - Property Aesthetics** 2023 Pool Information -**Security/Code Emforcement Social Recreation Upcoming Board Positions Open Employment/Volunteer Opportunities Proximity Card Update Visitor Gate Access Amenity Badge Procedure Mortarium Update** 2023 Dues/Payment Plan Info 2023 Financial Budget Board Letter 2023/24 Budget

We do our best to keep our Members informed; it is up to you to read over the material.

Thank you for your time!
The Board of Directors

#### PRESIDENTS LETTER

First, I would like to start off by thanking the residents in the community for coming out and supporting the community's recreational functions this year. I would like to give a special thanks to all the people who made donations and participated in making sure all of the community's events went off without a hitch. Special thanks to Social Rec., the Women's group, and all of the volunteers that installed new boat racks.

After all of the hard work that the board members, maintenance personnel, office personnel and our volunteers have put in to make MLE a beautiful community to live in, it amazes me that we still have residents and their company who throw trash out of the windows of their vehicles. If you have trash that needs to be thrown out, you should wait until you get home. I have noticed that vandalism has been on the rise in the community, as we focus our energy on renovations to existing amenities and adding amenities, people have been destroying our property before the projects are completed. Keep in mind if you get caught destroying MLE property we will prosecute to the full extent of the law. To keep MLE a beautiful place to live in, it takes the cooperation of all the residents and their guests. Everyone who lives in the community needs to have respect for where they live!!!

Proximity cards, we have many new residents in the community and have taken notice that they have been purchasing proximity cards for their friends or relatives that do not live in the community, the friends and relatives have been coming into the community to use our amenities, mostly the garbage compactor. The additional cost due to nonresidents using the compactor should not be absorbed by the residents who are doing the right thing, we need to put an end to this.

The office will be reviewing each and every account, residents will need to be sure they can account for each proximity card that is noted on their account. Cards that are not accounted for will be turned off. Only household members and immediate family will be issued cards for access. If they do not live in the community, the cards will be for entry only.

Keep in mind, office personnel do not make the rules, they work under the direction of the board.

When you moved into the community you were given a list of rules and regulations, it's your job to know them.

I hear that there are residents that come into the office and like to scream and yell at the employees who work in the office, that kind of behavior is not acceptable nor is it tolerated. If this does happen, you'll be asked to leave the office and you'll need to schedule an appointment when a director can be present, before being able to return to the office. Keep in mind you can also be fined.

Several years ago, we took notice to realtors making statements that MLE was not an ideal place to live its roads, parks and communal areas were run down and outdated, which lead to home values not being where they should have been. As of now, with all of the upgrades made throughout the community things have made a complete turnaround. We are now hearing from realtors that MLE is one of the nicer communities and is the place where people want to live and raise their families. At this time home values are as high as they have ever been.

I would like to thank all of the board members, maintenance staff & office personnel who have been working together to make MLE one of the nicer communities to live in and raise a family.

I appreciate all of the hard work from the entire team!

Thank you, Frank Carrozza

## 2022/23 Proposed Fees

| 2023-24 FEES TO BE               |                |
|----------------------------------|----------------|
| ASSESSED MAY 1, 2023             |                |
| Dues - Improved                  | \$<br>1,005.28 |
| Dues - Vacant                    | \$<br>847.30   |
| Dues - Adjoined                  | \$<br>288.04   |
| Dues - 1/2 Adjoined              | \$<br>144.01   |
| Rental - House                   | \$<br>500.00   |
| Clubhouse Rental - Residents     | \$<br>250.00   |
| Clubhouse Rental - Business      | \$<br>300.00   |
| Clubhouse Security Deposit       | \$<br>250.00   |
| Capital Improvement Fee-Improved | \$<br>885.59   |
| Capital Improvement Fee-Lot      | \$<br>407.24   |
| Capital Improvement Fee-Adjoined | \$<br>135.75   |
| Re-Sale Certificates-Improved    | \$<br>250.00   |
| Re-Sale Certificates-Vacant      | \$<br>250.00   |
| Re-sale Certificates-Adjoined    | \$<br>83.33    |
| Building Permits - Admin Fee     | \$<br>150.00   |
| Zoning Permits - Admin Fee       | \$<br>35.00    |
| Gate Card - In Good Standing     | \$<br>10.00    |
| Gate Card - In Arrears           | \$<br>20.00    |
| Gate Card - Contractors          | \$<br>40.00    |
| Credit Card Fee                  | 3%             |

# 2023/24 Proposed Expenses

| EXPENSES                          | Estima | ated       |
|-----------------------------------|--------|------------|
| Accounting Fees                   | \$     | 5,700.00   |
| Attorney Fees                     | \$     | 5,000.00   |
| Bad Checks Received               | \$     | 50.00      |
| Beautification                    | \$     | 1,000.00   |
| Cable/Internet Comm. Line         | \$     | 7,200.00   |
| Clubhouse Maintenance             | \$     | 1,500.00   |
| Communications                    | \$     | 800.00     |
| Contingency Fund (Unanticipated)  | \$     | 2,500.00   |
| Credit Card Bank Fees             | \$     | 1,800.00   |
| Dam Maint. & Inspections          | \$     | 16,000.00  |
| Debt Service - Mortgage           | \$     | 71,348.00  |
| Electric                          | \$     | 14,900.00  |
| Filing Fees                       | \$     | 600.00     |
| Fuel Oil & Gas                    | \$     | 14,000.00  |
| Leased Office Equipment           | \$     | 4,000.00   |
| Maintenance Supplies              | \$     | 5,000.00   |
| Member Tags                       | \$     | 200.00     |
| Office Supplies/Computer Services | \$     | 8,000.00   |
| Outside Coll. Commissions         | \$     | 500.00     |
| Payroll-Bank Fees                 | \$     | 520.00     |
| Payroll-Co.Pd.Payroll Tax         | \$     | 20,000.00  |
| Payroll-Workers Comp. Ins.        | \$     | 7,000.00   |
| Payroll-Pool Attendants           | \$     | 8,250.00   |
| Payroll-Maintenance               | \$     | 112,200.00 |
| Payroll-Office                    | \$     | 86,920.00  |
| Payroll-Security                  | \$     | -          |
| Playground Maintenance            | \$     | 1,000.00   |
| Pool Maintenance                  | \$     | 17,000.00  |
| Pool Supplies                     | \$     | 3,000.00   |
| Postage                           | \$     | 2,500.00   |
| Property & CasLiability Ins.      | \$     | 35,000.00  |
| Road Maintenance                  | \$     | 7,500.00   |
| Rubbish & Recycling               | \$     | 52,004.00  |
| Security Equipment Upgrades       | \$     | 5,000.00   |
| Security Supplies                 | \$     | 1,000.00   |
| Signs                             | \$     | 500.00     |
| Social Recreation                 | \$     | 2,500.00   |
| Vehicle/Equipment Maint.          | \$     | 7,000.00   |
| Water & Sewer                     | \$     | 2,500.00   |
| Winter Material                   | \$     | 13,000.00  |
| Yr. 5% Transfer                   | \$     | 28,658.00  |
| Total Expenses                    | \$     | 573,150.00 |

#### V. PRESIDENT'S LETTER ON LAKE AND DAM

We have contracted Aqua Link, Inc, to treat Lake Renee and Marcel for the 2023 Season. They will be doing 2 treatments on both Lakes.

We have stocked Lake Renee with Bass, Crappies and Yellow Perch, 35 of each. Bass Moratorium is still in effect; anyone removing bass will be fined \$100.00 per fish.

We have not heard anything new from the DEP regarding the new spillway. The plans are still awaiting approval.

Hopefully, we will have beautiful weather this summer so we can enjoy our beautiful lakes!

Thank you,

Dick Hanel

| Fish Fund Donation  |  |  |
|---|--|--|
| (please submit this form with your donation to the office)          |  |  |
|   |  |  |
| Name:   |  |  |
| Address   |  |  |
| Donation: \$  |  |  |
| Please check below the lake you would prefer your donation to fund. |  |  |
| Lake Renee/Bass Make Check out to M.L.E.P.O.A., Inc.                |  |  |
| Lake Marcel/Trout Make Check out to Old Marcel Lakes                |  |  |
|   |  |  |

#### **BOAT RACK RULES**

- Must be a member in good standing.
- 2. All boats must have a MLE sticker.
- 3. MLE sticker must be placed on stern (back) of boat.
- Call MLE office at the beginning of each season to be assigned a boat rack number and location.
- 5. Boats can be placed in racks from April 1st—October 31st.
- 6. Only ONE boat rack per household.
- 7. Paddle boats must be stored in paddle boat rack only.
- 8. If boat racks are not available, no boats of any kind are to be chained to racks or trees, (take it home). They will be removed and the owner fined.
- 9. Canoes and kayaks are to be stored in upper racks if available.
- 10. All boats must be removed from racks at the end of each season, October 1st.
- 11. Any boat left after the 31st of October will be removed and the owner fined \$25.00.
- 12. Boats are only to be stored in the following locations provided by the MLE Association; Marcel Lake (near Dry Hydrant), Clubhouse, next to 184 Marcel Drive and Beach at the end of Lake Renee.
- 13. Any boat stored longer than 60 days and then claimed by the owner will be charged an additional fee of \$25.00 for storage.
- 14. Any boat that remains unclaimed after 90 days, per the PA fish and Boat Commission, will be deemed abandoned and we will follow their procedure for disposal.

#### **BOAT PICKUP PROCEDURES**

- Any boat that has been removed from a boat rack for violations will be stored and a fine will be issued.
- To claim your boat, you have to have pre-existing MLE sticker or you must obtain one from the office and pay any fees or fines before you are able to reclaim possession of your boat.
- 3. The boat owner must make arrangements with the maintenance department to pick up the boat.
- 4. You must identify (a description of boat) your boat and/or have the key or combination to the lock.
- 5. The MLE sticker must be placed on the stern of the boat (back) by the owner in the presence of a maintenance employee.

# Proposed 2023/24 Proposed Budget Income

| 2023-24 BUDGET PROJECTIONS - PROPOSED |        |            |
|---------------------------------------|--------|------------|
| FOR OPERATING REVENUE & EXPENSES      |        |            |
| INCOME                                | Antici | pated      |
| 2022-2023 Rollover                    | \$     | 10,000.00  |
| Admin Fee-Bldg. Permits               | \$     | 500.00     |
| Bad Checks received                   | \$     | 100.00     |
| Bank Interest                         | \$     | 1,100.00   |
| Bulk                                  | \$     | 2,000.00   |
| Clubhouse Rental Fees                 | \$     | 2,500.00   |
| Credit Card Service                   | \$     | 1,800.00   |
| Current Dues 2023-24                  | \$     | 520,150.00 |
| Fines                                 | \$     | 5,000.00   |
| Past Dues                             | \$     | 10,000.00  |
| Proximity Cards                       | \$     | 4,000.00   |
| Rental Fees 2023                      | \$     | 13,000.00  |
| Resale Certificates                   | \$     | 3,000.00   |
| TOTAL INCOME                          | \$     | 573,150.00 |

#### M.L.E.P.O.A., INC.

#### 103 Lake Drive • Dingmans Ferry, PA 18328 Phone 570-828-8244 • Fax 570-828-9370

E-Mail: info@marcellakeestates.org

February 2023

To: All Members of Marcel Lake Estates Property Owners Association

Your Board of Directors is responsible for maintaining the standards of appearance, safety, and values of our neighborhood for the property owners that live here. The board must plan for future repairs, replacements, expenses, legal fees, etc. that may arise from managing the neighborhood. This mission is made possible through yearly homeowner dues. Payments that are past due restrict the association's ability to fulfill its mission and maintain the neighborhood in which you live. So, that being said: We want to express our appreciation to our homeowners who have been diligent in paying their yearly dues and fulfilling their obligation to the HOA so that we can perform our duties as needed. Thank you so very much for your commitment to support your community and your HOA.

As prices in every line item continue to increase, the Finance Committee has worked diligently on keeping our budget down and not having to increase Dues for Fiscal Year 2023/24. Between the Board of Directors and the Finance Committee, we have only increased the Dues twice in ten years; only \$60.00 increase in ten years, depending on your lot size. The Office Staff and Maintenance Department are big contributors in keeping our cost down; by taking on work/projects that have been outsourced in the past.

We continue to work with the State on the dam repairs that need to be done, and still have no idea what the cost will be. An assessment will be inevitable for this project.

The budget review will be part of the regularly scheduled open meeting on Tuesday, February 21, 2023. The board will approve the proposed budget to be mailed in our Newsletter to all residents. Final Board acceptance of the budget will be motioned at the March 21, 2023, meeting. We urge you to attend this meeting, so you are fully aware of our community finances.

Please review the Proposed 2023/24 Fiscal Year Budget located on the following pages. Any questions, please contact the office ten (10) days prior to the March 21<sup>st</sup>, meeting with your concerns so they can be addressed at the meeting.

We are always looking for Finance Committee Members; you can sign up at the office anytime.

Sincerely, Treasurer & Finance Committee Board of Directors

#### FISHING RULES

- Must be a member in good standing with an up-to-date PA fishing license.
- Children 16 years or older must have a license.
- Trout fishing on Marcel Lake requires a PA Trout Stamp along with your fishing license.
- No poles are to be left unattended at any time.
- Lake Renee and Marcel Lake are private lakes with boating and fishing rights for members in good standing only, their immediate family, and guest(s).
- Nonresidents are not allowed to fish on Lake Renee or Marcel Lake except as member guest(s).
- Ice fishing is not recommended by MLE and will be at your own risk if you choose to do so.

#### **Fish Limits**

- Yellow Perch, White Perch, Catfish, Sunfish and Blue Gill
   Open all year, no minimum size, 10 total limit any mix.
- **Trout**—Minimum size 7"-3/person/day, with in season April to September.
- Pickerel—Open all year, minimum size 18", limit 4 fish/day.
- Bass—Catch and release only. Strictly FOR SPORT FISIHNG, or open by M.L.E.P.O.A. Board for competition purposes only.

#### **Fines**

- 1. No MLE red registration boat sticker after 1st warning \$25.00, 2nd \$50.00
- 2. Unattended fishing poles—\$25.00 per pole
- 3. No fishing license—\$25.00
- 4. No Trout sticker—\$25.00
- 5. Over the limit of 3 Trout/person—\$25.00 per trout
- 6. Over the limit on Yellow Perch, White Perch, Catfish, Sunfish Blue Gill, and Pickerel
- 7. Any bass caught and kept will have a fine of \$100.00 per fish.

#### **ENVIRONMENTAL**

Hello Members, Welcome to the New Year! I wish all of you good health and happiness.

As a community member who serves on the Board, here are some reminders.

All homeowners are required to keep their properties and lawns maintained at all times (Building Rules, VI#13). Even if you don't live here full time, you are responsible for the house and property aesthetics. Tall grass shall be kept trim, especially between April and November.

Piling of garbage and junk around the property is prohibited and unsightly, prevent hoarding things. That includes: rubbish, furniture, construction debris, children's toys, lawn maintenance equipment, tires, tree brush cutting. Place these items in an approved enclosure or closed container (Building Rules, VI#3).

Any big construction projects requires dumpster on site and piles neatly stacked...covered whenever possible (Building Rules, V#4,#6).

Natural color coordinating guidelines apply to structures (Building Rules, VI#14). Each owner shall keep drainage ditches located on their lot free of obstructions and in good repair (Building Rules, VI#11).

I will be taking a Drive-About the Community when the ground starts to thaw. I usually look at piles of stuff and keep a record at the Office. This includes bags of garbage, furniture, open doors on vacant houses, tarps, appliances, hot water heaters, mattresses. Please contact the Office regarding bulk item disposal and Delaware Township for their bulk item Disposal Days.

Abandoned Vehicles are not permitted in Marcel Lake Estates. Definition of abandoned or junk vehicles is any motor vehicle...that remains more than five days...without currently inspection or similar certification or not currently registered whether completely intact, partially dismantled, inoperative, wrecked or junked (Rules and Regs. Art.IX#7, a,b,c).

Vehicles planning to be restored shall be recorded in the Office. Residents shall apply to MLEPOA, Inc. for a (6) month temporary repair/restore permit (Art.IX#7,c).

Antique and Classic vehicles will be handled on a case by case basis, they still need to be properly registered and insured. Remember to list all your vehicles on the Deeded Owners and Renters Data Sheet. Copies are available and mailed out each year.

You are required to contact the Office with a plan on putting up new fencing or cutting down trees on your property--"Prior to doing the work".

Please pick up your pet's waste and properly dispose of it, remember your waste disposal bags while walking. Pets must be under the Owners control at all times (Art.VI#2).

Any littering is prohibited anywhere on the road and streets. Decaying food, cigarette butts, food wrappers, cans, cups, bottles are all very dirty and unsightly. Wait till you get home to dispose of them properly. Keep our Community Neat and Aesthetically pleasing to drive and walk through while teaching your children Good habits.

Please remember to read through your MLE Rules and Regulation, they may answer a lot of questions you might have.

Respectfully submitted by, Joan Skillin, Environmental Director

# **2023 Dues**

Your HOA Fees are due by May 1st each year. You will receive an invoice the end of March, beginning of April. If you cannot make your Dues payment in full and wish to sign up for a payment plan, please see below.

- Request a Payment Plan before May 1st
- There is a small fee for the payment plan, the fee will depend on the plan you choose
- We offer a 3, 6, 9 and 12 Month plan
- Payments are due the 15th of each month
- Payment plans are by Request ONLY
- Payment plans do not carry over each year
- Dues on a payment plan are to be paid within the fiscal year
- If you are late with your payment, you will be assessed a finance fee of 1.25%
- It is your responsibility to pay each month, you will not be given late notices. After two late payments, your amenities will be suspended.
- If you are consistently late with payments, you will not be eligible for future payment plans
- Rental fees cannot be included in payment plans
- You cannot request a payment plan if you have a prior balance, you may ask for a Special Payment Plan that would have to be approved by a Director.

#### **DELAWARE TOWNSHIP BULK DAY**

The Delaware Township Bulk Disposal will be open the first and third Saturday of each month from 8am-4pm during the Spring, Summer and Fall. Bulk will only be available the first Saturday of the month during the winter months.

# Year 2023

January 7th

February 4th

March 4th

April 1st and April 15th

May 6th and May 20st

June 3rd and June 17th

July st and July 15th

August 5th and August 19th

September 2nd and September 16th

October 7th and October 21th

November 5th

December 2nd

Please do not store junk/garbage on your property; take advantage of this service that the Township provides. Maintaining high aesthetic standards that make MLEPOA an attractive and desirable place to live.

## 2023 Pool Season Information

Hello Members,

My name is Hector Flores; I was recently voted on the Board at the last Annual Meeting and have been assigned, Pool Director. I would like to thank Nickie Tolerico for passing the torch of Pool Director so she can concentrate on her role as Social Rec Director and Secretary.

I look forward to the 2023 season and working with Maintenance to keep what is already a beautiful pool area for the family to enjoy.

With that being said, safety is our main goal and unfortunately, we

had some issues last season involving children that just became the age (13) to attend the pool without supervision, as young adults. Apparently, at the age of 13; they are still too young to attend the pool without supervision. We had several issues over the summer of kids not listening to pool attendants, fighting, bullying, and several other issues. All attendees under the age

We will be looking for responsible lifeguards/pool attend-

of 16 will have to be accompanied by an adult and will

the new season Pool Rules and Regs.

need to be supervised at all times. This updated will be in

ants for the season of 2023. If you are 16 years or older, please put in an application if you are interested. You will need to be CPR certified and have all your clearances. If you obtain a lifeguard certification and stay the entire season, you will be reimbursed for your expenses. Pool attendants would need to be CPR certified as well. Please call the office if you have any questions about the position and/or clearances info.

Please bring your badges to the pool with you each time you are entering the pool area. You will be asked by the pool attendant to produce your card with the 23/24 Stamp. If you do not have your badges updated, please do not attend the pool until you do so. Please contact the office if you cannot make it during business hours, they will gladly help you with obtaining your yearly stamp.

We will be announcing the annual pool party at one of the monthly meetings, stay tuned.

Thank you, Hector Flores

#### **SECURITY**

By Code Enforcement

In order for a complaint to be addressed it must be filed with the office. A concerned incident report has to be signed by a member. Properly filed incident reports are taken seriously, so please do not hesitate to report an issue with the office. We do not acknowledge or accept and Facebook posts; we are not a participant of "I live in Marcel Lake" nor will we monitor this site. You can find the incident form on our website or you can pick it up at the office.

#### Stop/Speed Signs

Please obey all stop and speed limit signs. The office receives a lot of calls regarding vehicles failing to stop at posted signs. Fines will be issued.

#### **Home Renovation**

Code Enforcement home inspections are done monthly. Please check with the office to see if a MLE permit is needed as well as a township permit. Please display your permit in the window. All new structures on the property need MLE permits even if the township does not require one. If you do not have MLE permit you will be fined.

#### **Bus Stop**

No moving vehicles while buses are loading and unloading. Please refrain from smoking at the bus stop not only as a courtesy to others as well as maintenance cleaning up the butts off the ground. This may result in fines for littering.

#### **Garbage/Trash Bins**

The compactor will compact the trash after the door is opened and CLOSED 14 times. If you do not close the compactor correctly, it will not property compact the trash. It appears to be full when, in fact, it is not.. By slamming the door shut (which many do!), this makes the door bounce open and will not be counted for compacting. Please help the community by doing your part as a resident to help keeping our system running properly. Also, please pick up your debris that does not make it into the garbage, that is your responsibility and considered littering.

# **Amenity Badges**

You have been issued permanent Amenity Badges. Once you have satisfied your 2023/24 Dues, please bring your badges to the office for 2023/24 Fiscal Year Stamp. You will need this stamp in order to use ALL Amenities in Marcel Lakes Estates.

If you misplaced or lost your badges, you may request new badges at the cost of \$20.00.

If you are not a full time resident or cannot come to the office during office hours, please contact the office and they will make arrangements with you to get your cards updated.

Please do not go to the Pool if you do not have your Amenity Badges Updated. The Pool Attendants will be instructed to ask you to leave if you do not have the updated 2023/24 stamped badges.

We make it as easy as we can to update your badges, please call the office to make arrangements if you cannot make it to the office before closing. Please do not call on a Friday and expect arrangements to be made by Saturday.

#### **MORITORIUM UPDATE**

PA American Water Company has reached an agreement with Delaware Township for the moratorium to be lifted for fifty homes. PA American Water has submitted their Township approval to the DEP, it will then be determined by the DEP if the Moratorium will be lifted for those 50 homes. If so, it will be a first come first serve basis, with all plans in completion to be submitted to the Township for a Building Permit. The DEP has had our spillway plans for approval in their procession since 2014, we have yet to get an approval, we cannot put a time frame on when this will be lifted.

WE HAVE NOT RECEIVED ANY UPDATES SINCE THE PLANS HAVE
BEEN SUBMITTED TO THE DEP.

# **Proximity Cards**

## (Gate Access Cards)

Proximity Cards are for HOMEOWNERS and their immediate family members **ONLY**. Proximity cards are not to be issued to friends, contractors, or realtors.

This is a private community for homeowners and their family members. Guest(s) will have to be called in from the call box.

Contractors and Realtors are to obtain their own cards due to time access limitations and restrict access to dumpsters. If they are given a homewoners card, they have full access, which is not permitted.

It has been quite awhile since we last purged the gate access cards, this will be an upcoming project. There are many homeowners that come in to get a new card and don't realize they have a lot more cards than they knew. This is for the safety of the community. If you lost a card and someone else uses the card and you have not deactivated it, you will be responsible for all their actions if they gain access using one of your cards and commits a violation. Speeding, failure to stop or garbage dumping violations.

#### Office Gate Access Reminder

Please call the office if you would like for employees to grant access to your guest(s) or contractor(s). If the office does not receive authorization, your guest/(s)contractor(s) will not gain access. Please advise your guest/contractor of our speed limit and to stop at **ALL** stop signs. You are responsible for your guest(s)/contractor(s).

# **Social Recreation**

The Social Rec. Committee is looking for more volunteers to run our Events. Please contact the office with your contact information and sign up for the committee. We would love to plan more events, but with the number of volunteers we have, it is impossible, it is too much work on the same few people. If you want to see more Events, please volunteer.

It was nice to bring back Breakfast with Santa after taking precautions during the last two years of COVID and not having it indoors. When signing up for an event, please be aware that we have limited seating. All children should be able to sit during the events. We ran into an issue this past Christmas party where the kids did not have enough seating. We had a lot of parents bring other adults, (1 child to 4 adults) and some kids were not able to sit. We have a lot of children in Marcel these days, please be courteous at events and see that children are seated before yourself.

We will have upcoming summer events, please pay attention to the signs, marquee, and website for postings. We will have our annual Fishing Derby and Pool Party and we are looking forward to seeing you all there.

Thank you,

Nickie Tolerico

# **Board Positions Open For 23/24 Election**

V. President

Secretary

3 Directors

**BY-LAWS** 

**Section 2.** The Board shall consist of nine (9) members. There shall be five (5) directors and four (4) officers.

**Section 3.** The members of the Board will serve alternating terms of two (2) years or until their successors have been elected and qualified. As a means of establishing the alternating terms in 1986, the President, Treasurer, and two (2) Directors shall be elected for two (2) year terms The Vice-President, Secretary, and three (3) Directors shall be elected to serve for a one year term. Board members may serve any number of consecutive terms in any position. The President or Vice-President, however, must have served on the Board in any position, at least one full year, prior to being elected President.

**Section 4.** Board members shall be citizens or legal residents of the United States and must be deed-holding members in good standing for at least one year prior to election.

# BOARD APPROVAL NEEDED FOR THE FOLLOWING ANY STRUCTURE PLACED ON YOUR PROPERTY

**FENCES** 

TREE REMOVAL

**DRIVEWAY** 

# ANY PERMIT OBTAINED FROM THE TOWNSHIP REQUIRES A MLE PERMIT AS WELL

ALL RENTALS REQUIRE BOARD APPROVAL

Please submit your request 2-3 weeks prior to the monthly meeting. The Board meetings are on the 3rd Tuesday of the month. We do not have meetings in August or December.

#### **Employment Opportunities**

#### Lifeguard/Pool Attendant

Marcel Lakes will be looking for Lifeguard/Pool Attendants ASAP for the 2023 season.

Marcel will reimburse certification fees for Lifeguard/CPR class at the end of the season provided they submit a receipt and has been employed with Marcel from

Memorial Day - Labor Day.

If you apply for the position of Pool Attendant, Marcel will pay for the CPR certification course, provided you are employed from Memorial Weekend to Sept. 5, 2023.

You will be responsible for obtaining the PA Criminal and PA Child Abuse Clearances

#### Lifeguard/Pool Attendant Newspaper Ad

Seasonal, Memorial weekend- Sept 5th, Lifeguard/Pool Attendant needed for community pool.

Lifeguard/First Aid and CPR certificate required, under 18 working papers required.

Pool Attendants need CPR certificate.
Background clearances required, PA Criminal, PA Child Abuse.
Contact MLEPOA, Inc. @570-828-8244 or fax resume to 570-828-9370.

#### **VOLUNTEERS WANTED**

Marcel Lake Estates could use your help. You may have skills that the community needs. It could save time, effort, and money if we had more volunteers.

We are in need of a Communication Director, Security and Recreation Committee members.

The more help we have the more fun we have.